

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

TENDER NOTICE

Sealed Tenders are invited from reputed suppliers/authorized dealers/agents for supply of Fish (Malhi) uncleaned/cleaned to this Institute's Mess having minimum annual turnover of Rs. 6.00 lacs during the last three preceding years, for a period of Six months.

The interested parties can down load the tender form containing terms & conditions from the website ([www.nsnis.org](http://www.nsnis.org).) and may send their tender along with the cost of tenders form (i.e. Rs.1000/-non refundable) and the requisite earnest money through separate bank demand drafts up to 3.00 p.m. on 27.7.2017

Deputy Director

PRICE : Rs.1000/-

TENDER FORM NO. \_\_\_\_\_

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE  
OF SPORTS, PATIALA

TENDER  
FOR  
SUPPLY OF  
**FISH (MALHI)**  
(UNCLEANED/CLEANED)  
AT

NS NIS, PATIALA

PHONE: 2322081, FAX: 0175-2212070

e-mail : [nispatiala@yahoo.com](mailto:nispatiala@yahoo.com)

Website : [www.nsnis.org](http://www.nsnis.org)

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

**TENDER DOCUMENTS FOR SUPPLY OF FISH (MALHI)**

- DATES OF SALE OF TENDER FORMS : 05.07.2017 TO 26.07.2017  
LAST DATE & TIME OF RECEIPT OF TENDER : JULY 27' 2017 up to 3.00 P.M.  
DATE & TIME OF OPENING OF TENDER : JULY 27' 2017 at 3.30 P.M.
1. NAME & ADDRESS OF THE FIRM/AGENCY : \_\_\_\_\_
  2. AFFIDAVIT CERTIFICATE TOWARDS SOLE  
PROPERIETOR OR PARTNERTSHIP DEED IN  
CASE OF PARTNERSHIP FIRM. : \_\_\_\_\_
  3. NAME OR SR.NOS OF ITEMS MUST MENTIONED  
FOR WHICH THE BID GIVEN. : \_\_\_\_\_
  4. TELEPHONE/FAX NO. EMAIL ID : \_\_\_\_\_
  5. PAN NUMBER (ATTACH PHOTOCOPY) : \_\_\_\_\_
  6. VAT NUMBER (ATTACH PHOTOCOPY) : \_\_\_\_\_
  7. ATTACH COPIES OF ITR FOR THE LAST  
THREE (03) YEARS. : \_\_\_\_\_
  8. CERTIFICATE OF CHARTERED ACCOUNTANT  
SHOWING ANNUAL TURNOVER FOR THE LAST  
THREE FINANCIAL YEAR. : \_\_\_\_\_
  9. EXPERIENCE TO GOVT. INSTITUTION FOR  
SUPPLY OF THE ITEM. : \_\_\_\_\_
  10. ATTACH COPY OF REGISTRATION CERTIFICATE  
ISSUED FROM FSSAI ALONGWITH ANNEXURE,IF ANY. : \_\_\_\_\_
  - 11 ATTACH LIST OF CLIENTS : \_\_\_\_\_
  - 12 AFFIDAVIT TOWARDS REGISTRATION WITH FSSAI  
FOR SUPPLY OF ITEM MENTIONED IN TENDER FORM : \_\_\_\_\_
  13. IF THE FIRM IS WHOLESALE DISTRIBUTOR,  
(Enclosed authorization letter) : \_\_\_\_\_
  14. DETAILS OF EMDS :- :  
a)Name of the bank : \_\_\_\_\_  
b)Bank Draft No.& Date : \_\_\_\_\_  
c) Amount : \_\_\_\_\_
  15. DETAIL OF TENDER FORM'S COST :  
a)Name of the Bank : \_\_\_\_\_  
b)Bank Draft No. & Date : \_\_\_\_\_  
c)Amount : \_\_\_\_\_

(Signature of Bidder or his authorized signatory)

**TERMS & CONDITIONS FOR SUPPLY OF FISH(MALHI) UNCLEANED/CLEANED**

1. Earnest money of the value of six months estimated quantity as mentioned against each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director (A), SAI NS NIS, Patiala with the tender.
2. The Executive Director(A), SAI NS NIS, Patiala will have the right to forfeit the earnest money, if the terms and conditions of the Agreement are not adhered to by the Supplier.
3. The Tenderer should superscribe **“TENDER FOR FISH (MALHI) UNCLEANED/CLEANED”** on the top of the left corner of the envelope, which should also show the name and address of the tenderer.
4. The quantity shown in the tender form are only approximate and may vary on either side for which the tenderer will not be entitled to any compensation whatsoever.
5. Rates, as quoted in tender will be inclusive of all taxes levied in Patiala and no extra claim on this account will be entertained.
6. The rates shall be operative during the period of six months from issue of award letter. The contract can be extended for further period on same rates, terms and conditions subject to satisfactory services provided by the contractor during the contract period.
7. The supplies, which are in the nature of daily supplies, shall be executed at the time and in the manner prescribed by the Indenting Officer. Any contravention thereof shall be deemed as a breach of contract and penalties as prescribed in the Agreement may be imposed.
8. Material indented for shall be brought in full to the Institute Stores. Short weightment shall be treated as Non-supply of the items concerned and action will be taken in terms of the Agreement.
9. The interest free performance security amount @ 5% of contract value will be deposited by the successful tenderers which shall be refunded after expiry of contract period. In case of non/short of the items as per the contract, the Executive Director(A) reserves the right to confiscate/adjust the extra liabilities from the security money and make purchases from other sources at the entire risk and cost of the Tenderer.
10. In all matters of dispute, the decision of the Executive Director (A), SAI NS NIS, Patiala will be final.
11. Conditional, incomplete and tenders without Earnest Money are liable to be rejected.
12. Successful tenderer will have to execute an Agreement for the due performance of this contract on non-judicial stamp papers within one week of the receipt of the supply order and till then no payment will be released.
13. The Mess Articles shall be supplied at the Institute premises and receipt of quantity supplied will be prepared in duplicate, one well be kept by the NIS and the other to be retained by the Supplier duly signed by the official receiving the Stores.

(Signature of Bidder or his authorized signatory with seal)

14. The Officer receiving the Stores will have the right to reject the Articles if not found fresh and up to the mark. In case any adulteration in the food articles, the supplier will be held responsible under specification laid down in the Prevention of Food Adulteration Act, 1955 and under FSS Act, 2006, as amended to date.
15. In case the Supplier fails in making the supply at a given time/hour the Institute shall have the right to purchase the same from the other sources at the cost of supplier. The Executive Director (A) SAI NS NIS, Patiala may also impose penalty as considered fit for the inconvenience caused to the Institute for the non-supply of Stores.
16. The short supply of the indent placed with the supplier would be considered 'Failure to Supply' within the meaning of Para – 15 above and action will be taken accordingly and extra expenditure incurred will be recovered from the Supplier.
17. In case of doubt in material the expenditure on testing of material will be borne by the tenderer.
18. These terms and conditions can be modified, changed or added to at the time of finally concluding and signing the Agreement.
19. SAI taking into account past performance of party, reserve the right to reject any tender.

**Technical Bid – Envelope – “A” (Seperate Cover)**

20. The word “Tender for award of contract for supply of Mess Articles should be superscribed on the top left corner of envelopes bearing the name and address of the tenderer. The sealed tenders should be submitted in the following manner.
  - a) Earnest money of the value of **six months** estimated quantity as mentioned against each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director (A), SAI NS NIS, Patiala with the tender.
  - b) Tenderer should sign the Tender form, terms and conditions and other required documents as per tender.
  - c) Copy of registration certificate issued from FSSAI alongwith annexure, if any.
  - d) Copy of Affidavit/Certificate towards sole Proprietor or Partnership Deed in case of Partnership firm.
  - e) PAN Number is\_\_\_\_\_.
  - f) Copy of VAT number (if applicable).
  - g) Copy of latest three years income Tax Return.
  - h) Copy of **Annual turnover of Rupees six lacs** during last three preceding years duly certified by C.A.
  - i) In case the tender form has been down loaded from the Official Website, receipt of Rs.1000/- deposited as cost of tender form should be attached in original.

**(Signature of Bidder or his authorized signatory with seal)**

.....5/-

**Financial Bid – Envelope – “B” (Separate Cover)**

As per proforma mentioned in Financial Bid of the tender documents.

Note – The financial bid will only be opened if the tenderer fulfils all the requirements as per Technical bid.

The envelopes containing the documents as mentioned in Sr.No.20 above should be wax-sealed and be superscribed Technical Bid – “A” and Financial Bid – “B” as the case may be. The envelopes ‘A’ & ‘B’ shall be submitted in one single big sealed envelop addressed to the Executive Director(A), Sports Authority of India, Netaji Subhas National Institute of Sports, Patiala – 147001 **on or before 27<sup>th</sup> July,2017 at 3.00 p.m.** in the office of Consultant (Admn.), SAI NS NIS, Patiala. Technical bid will be opened at 3.30 p.m. on the same day in the presence of tenderers or their authorized representatives by a board of officers appointed by the competent authority.

**(ARBITRATION CLAUSE)**

21. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Executive Director(A) of SAI NS NIS, Patiala. In such event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation act 1996.
22. The venue of such arbitration proceedings shall be at Patiala and the courts in Patiala alone will have jurisdiction in respect of all proceedings connected therewith.
23. In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
24. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
25. The Executive Director(A), SAI NS NIS, Patiala will be legally and lawfully competent to cancel the contract of supply and also to take any other action against the Supplier including imposing of any penalty on the Supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against them or over-billing for any material so supplied to them or financial losses during the contract period.

(D.K.BORA)  
DIRECTOR  
FOR EXECUTIVE DIRECTOR(A)

The above terms and conditions are acceptable to me.

SIGNATURE OF THE CONTRACTOR WITH STAMP

NAME \_\_\_\_\_

(IN BLOCK LETTER)

ADDRESS \_\_\_\_\_

\_\_\_\_\_

.....7/-

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

**FORM OF TENDER**

(TO BE SUBMITTED IN FINANCIAL BID ENVELOP 'B')

NO:SAI/NIS/AW/2017/

Dated:

The Executive Director (A)  
SAI NS NIS  
OLD MOTI BAGH  
PATIALA – 147001

Sir,

Please refer to your Tender Notice for the supply of the under mentioned items to this Institute Stores (F.O.R.)

I/We hereby give my/our quotations/rates for the same. Time for completion of supply/work is as per your requirements, supply/work order:-

**DETAILS OF ITEMS QUOTED**

Sr.No.	Name of Items	Annual Estimated quantity	Rate per Unit/Pcs/Qtl./Kg.	Earnest Money Deposited	Remarks
1.	Fish (Malhi) Uncleaned/cleaned	1400 Kg.		Rs.15,000	

Rates per unit has to be filled by the tenderer inclusive of all taxes, levies etc.,

**(Signature of bidder or his authorized signatory with seal)**

.....7/-

**SPECIFICATION OF FISH (MALHI)**

The fish (Malhi) uncleaned/cleaned should be fresh and free from any water bound diseases.

**DECLARATION**

I/We hereby tender the rates filled in column 4 of this form as above. I/We undertake to execute the supply as per terms and conditions read and understood by me/us as per proforma enclosed.

In the event of my/our failure to undertake the supply, when called upon to do so by the Institute authorities or violation of terms and conditions. I/We agree to forfeiture of my/our earnest/security money deposited with the Institute and will be liable to make up the loss/damages cause to the Institute, if any.

TOTAL EARANEST MONEY OF QUOTED ITEMS ATTACHED VIDE DEMAND DRAFT  
NO. \_\_\_\_\_ DATED \_\_\_\_\_ FOR RUPEES \_\_\_\_\_ IN TECHNICAL BID  
ENVELOPE 'A'.

PLACE \_\_\_\_\_

DATED: \_\_\_\_\_

SIGNATURE OF THE BIDDER  
WITH STAMP.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_