

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

TENDER NOTICE

Sealed Tenders are invited from reputed suppliers/authorized dealers/agents for supply of Bread (Branded) to this Institute's Mess for a period of **six months**.

The interested parties can download the tender form containing terms & conditions from the website ([www.nsnis.org](http://www.nsnis.org)) and may send their tender along with the cost of tender form (i.e. Rs.1000/- non refundable) and the requisite earnest money through separate bank demand drafts upto 3.00 p.m. on 15.11.2017.

DIRECTOR  
FOR EXECUTIVE DIRECTOR(A)

PRICE : Rs. 1000/-  
NO. \_\_\_\_\_

TENDER FORM

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE  
OF SPORTS : PATIALA

TENDER

FOR

SUPPLY OF

BREAD (BRANDED)

AT

NS NIS, PATIALA

PHONE: 2322081, FAX : 0175-2212070

e-mail : [nispatiala@yahoo.com](mailto:nispatiala@yahoo.com)

Website : [www.nsnis.org](http://www.nsnis.org)

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

**TENDER DOCUMENTS FOR SUPPLY OF BREAD (BRANDED)**

LAST DATE OF SALE OF TENDER FORM :November 14'2017  
LAST DATE OF RECEIPT OF TENDER FORM :November 15,2017 UPTO 3.00 P.M.  
DATE & TIME OF OPENING OF TENDER :November 15,2017 AT 3.30 P.M.

1. NAME & ADDRESS OF THE FIRM/AGENCY  
: \_\_\_\_\_

2. AFFIDAVIT/CERTIFICATE TOWARD SOLE PROPRIETOR OR PARTNERSHIP DEED IN CASE OF PARTNERSHIP FIRM.  
: \_\_\_\_\_

3. NAME OR SR. NOS. OF ITEMS MUST MENTIONED FOR WHICH THE BID GIVEN  
: \_\_\_\_\_

4. TELEPHONE/FAX NO. EMAIL ID  
: \_\_\_\_\_

5. PAN NUMBER (ATTACH PHOTOCOPY)  
: \_\_\_\_\_

6. GST REGISTRATION NO. (ATTACH PHOTOCOPY)  
: \_\_\_\_\_

7. ATTACH COPIES OF ITR FOR THE LAST 3 YEARS  
: \_\_\_\_\_

8. CERTIFICATE OF CHARTERED ACCOUNTANT SHOWING ANNUAL TURNOVER OF RS. 4.00 LACS FOR THE LAST THREE FINANCIAL YEAR. :

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9. EXPERIENCE TO GOVT. INSTITUTION FOR SUPPLY OF THE ITEM.  
: \_\_\_\_\_

10. ATTACH COPY OF REGISTRATION CERTIFICATE ISSUED FROM FSSAI ALONG WITH ANNEXURE, IF ANY.  
: \_\_\_\_\_

11. ATTACH LIST OF CLIENTS.  
: \_\_\_\_\_

12. AFFIDAVIT TOWARDS REGISTRATION WITH FSSAI FOR SUPPLY OF BREAD (FOOD GRADE ITEMS)  
: \_\_\_\_\_

13. IF THE FIRM IS WHOLESALE DISTRIBUTOR (Enclose authorization letter)  
: \_\_\_\_\_

14. DETAILS OF EMD :-  
a)Name of the bank  
: \_\_\_\_\_

b)Bank draft No. & date : \_\_\_\_\_

15. DETAIL OF TENDER COST :  
c)Amount : \_\_\_\_\_  
a)Name of the bank : \_\_\_\_\_  
b)Bank draft No. & Date : \_\_\_\_\_  
c)Amount : \_\_\_\_\_

(Signature of bidder or his authorized signatory)

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**TERMS AND CONDITIONS FOR THE SUPPLY OF BREAD (BRANDED)**

1. **Earnest money equivalent to 2% quoted value of the six months** estimated quantity of each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director (A), SAI NS NIS, Patiala with the tender.
2. The Executive Director (A), SAI NS NIS, Patiala will have the right to forfeit the earnest money, if the terms and conditions of the Agreement are not adhered to by the Supplier.
3. The Tenderer should superscribe "TENDER FOR BREAD (BRANDED)" on the top of the left corner of the envelope, which should also show the name and address of the tenderer.
4. The quantity shown in the tender form are only approximate and may vary 20 to 25 percent on higher or less side for which the tenderer will not be entitled to any compensation whatsoever.
5. Rates, as quoted in tender will be inclusive of all taxes levied in Patiala and no extra claim on this account will be entertained. If reputed company shall increase their rates during the contract period, the same may be considered if the competent authority is satisfied.
6. The rates shall be operative during the period from **1.12.2017 to 31.05.2018**. The contract can be extended for **further period of six months** on same rates, terms and conditions subject to satisfactory services provided by the contractor during the contract period.
7. The supplies, which are in the nature of daily supplies, shall be executed at the time and in the manner prescribed by the Indenting Officer. Any contravention thereof shall be deemed as a breach of contract and penalties as prescribed in the Agreement may be imposed.
8. Material indented for shall be brought in full to the Institute stores. Short weightment shall be treated as Non-supply of the items concerned and action will be taken in terms of the Agreement.
9. The bid security/EMD of the unsuccessful bidders will be returned to them within 30 days after award of contract. The bid security/EMD of the successful bidders shall be refunded on completion of under mentioned formalities otherwise will be forfeited.
  - i) Execution of an Agreement on non-judicial stamp paper of Rs. 300/-
  - ii) Supply of Bread (Branded) shall be made by the contractor as per requirement of Mess Section from time to time during contract period.
  - iii) Execution of work within 10 days from the date of receipt of award letter.
10. Performance Security an amount equivalent to 5% of the estimated cost of Bread (Branded) will have to be deposited with in 10 days after award of the contract. It may be in form of Bank demand draft, FDR or Bank Gurantee from a commercial bank.

(Signature of bidder or his authorized signatory with seal)

11. In case of non/short of the items as per the contract, the Executive Director (A) reserves the right to confiscate/adjust the extra liabilities from the security money and make purchases from other sources at the entire risk and cost of the Tenderer.
12. In all matters of dispute, the decision of the Executive Director (A), SAI NS NIS, Patiala will be final. The Executive Director (A) reserves the right of canceling any/all bids without assigning any reason.
13. Conditional, incomplete and tenders without Earnest Money are liable to be rejected.
14. Successful tenderer will have to execute an Agreement for the due performance of this contract on non-judicial stamp paper worth Rs. 300/- within 10 (Ten) days of the receipt of the supply order and till then no payment will be released.
15. The Mess Articles shall be supplied at the Institute premises and receipt of quantity supplied will be prepared in duplicate one will be kept by the NIS and the other to be retained by the Supplier duly signed by the official receiving the Stores.
16. The officer receiving the Stores will have the right to reject the Articles if not found fresh and up to the mark. In case of any adulteration in the food articles, the supplier will be held responsible under specification laid down in the Prevention of Food Adulteration Act, 1955, as amended to date.
17. In case the Supplier fails in making the supply at a given time/hour the Institute shall have the right to purchase the same from the other sources at the cost of supplier. The Executive Director (A), SAI NS NIS, Patiala may also impose penalty as considered fit for the inconvenience caused to the Institute for the non-supply of Stores.
18. The short supply of the indent placed with the supplier would be considered 'Failure to Supply' within the meaning of Para – 11 above and action will be taken accordingly and extra expenditure incurred will be recovered from the Supplier and Rs.1000/- imposed as penalty per occasion.
19. In case of doubt in material the expenditure on testing of material will be borne by the tenderer.
20. These terms and conditions can be modified changed or added to at the time of finally concluding and signing the Agreement.
21. SAI taking into account past performance of party, reserve the right to reject any tender.

**TECHNICAL BID – Envelope “A” (Separate Cover)**

22. The word “Tender for award of contract for supply of Mess Articles should be superscribed on the top left corner of envelopes bearing the name and address of the tenderer. The sealed tenders should be submitted in the following manner.
  - a) Earnest money equivalent to 2% quoted value of the six months estimated quantity of each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director (A), SAI NSNIS, Patiala with the tender.
  - b) Tenderer should sign the Tender Form, terms and conditions and other required documents as per tender.

- c) Copy of Registeration Certificate issued from FSSAI, which is mandatory. In case of non submission of the same, the tender shall be treated as cancelled.
- d) Copy of Affidavit/Certificate towards sole Proprietor or Partnership Deed in case of Partnership firm.

(Signature of bidder or his authorized signatory with seal)

- e) Affidavit stating that we are registered with FSSAI for supply of Bread (Food grade items.)
- f) If the firm is wholesale distributor (Enclosed authorization letter).
- g) PAN Number is \_\_\_\_\_.
- h) Copy of GST number (if applicable).
- i) Copies of latest three years income Tax Return.
- j) Certificate of chartered accountant showing annual turnover of Rs.4.00 lacs for the last three financial year.
- k) In case the tender form has been down loaded from the Official website. Receipt of Rs. 1000/- deposited as cost of tender form should be attached in original.

**FINANCIAL BID – Envelope – “B” (Separate Cover)**

As per proforma mentioned in |Financial Bid of the tender documents.

**NOTE :- The financial bid will only be opened if the tenderer fulfils all the requirements as per Technical bid.**

The envelopes containing the documents as mentioned in Sr.No.22 above should be wax-sealed and be superscribed Technical Bid – “A” and Financial Bid – “B” as the case may be. The envelopes ‘A’ & ‘B’ shall be submitted in one single big sealed envelop addressed to the Executive Director (A), Sports Authority of India, Netaji Subhas National Institute of Sports, Patiala – 147001 on or **before 15<sup>th</sup> November,2017 upto 3.00 p.m.** in the office of **Consultant (Admn.), SAI NSNIS, Patiala. Technical bid will be opened at 3.30 p.m. on the same day** in the presence of tenderers or their authorised representatives by a board of officers appointed by the competent authority.

**(ARBITRATION CLAUSE)**

- 23. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Executive Director of SAI. In such event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation Act-1996.
- 24. The venue of such arbitration proceedings shall be at Patiala and the courts in Patiala alone will have jurisdiction in respect of all proceedings connected therewith.
- 25. In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- 26. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.



27. The Executive Director (A), SAI NS NIS, Patiala will be legally and lawfully competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against them or over-billing for any material so supplied to them or financial losses during the contract period.

(D.K.BORA)  
DIRECTOR  
FOR EXECUTIVE DIRECTOR(A)

The above terms and conditions are acceptable to me.

SIGNATURE OF THE TENDERER WITH STAMP

NAME \_\_\_\_\_  
(IN BLOCK LETTER)

ADDRESS \_\_\_\_\_

\_\_\_\_\_

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

**FORM OF TENDER**  
**(TO BE SUBMITTED IN FINANCIAL BID ENVELOP "B")**

NO:SAI/NSNIS/AW/BREAD/2017/  
Dated:-

The Executive Director (A)  
SAI NS NIS  
Old Moti Bagh,  
Patiala – 147001

Sir,

Please refer to your Tender Notice for the supply of the under mentioned items to this Institute stores (F.O.R.)

I/We hereby give my/our quotations/rates for the same. Time for completion of supply/work is as per your requirements, supply/work order:-

**DETAILS OF ITEMS QUOTED**

Sr. No.	Name of Items	Six months Estimated quantity	Name of Quoted Brand	Discount offered on M.R.P.	Net Rate per Unit/Pc/Kg. quoted by the tenderer.
1.	Bread (700 gms.)	30000 Pkt.			
2.	Bread (Brown) 400 gms.	5000 Pkts.			

Rates per unit has to be filled by the tenderer inclusive of all taxes, levies etc.,

DD No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs. \_\_\_\_\_ as Earnest Money equivalent to 2% quoted value of the above quantity. The earnest money has been calculated on the basis of quote4d cost per unit multiply with estimated quantity.

(SIGNATURE OF BIDDER)

**DECLARATION**

I/We hereby tender the rates filled in column 4 of this form as above. I/We undertake to execute the supply as per terms and conditions read and understood by me/us as per proforma enclosed. In the event of my/our failure to undertake the supply, when called

upon to do so by the Institute authorities or violation of terms and conditions. I/We agree to forfeiture of my/our earnest security money deposited with the Institute and will be liable to make up the loss/damages cause to the Institute, if any.

TOTAL EARNEST MONEY OF QUOTED ITEMS ATTACHED VIDE DEMAND DRAFT

NO. \_\_\_\_\_ DATED \_\_\_\_\_ FOR

RUPEES \_\_\_\_\_ IN TECHNICAL BID ENVELOPE  
'A'.

PLACE : PATIALA

DATED \_\_\_\_\_

SIGNATURE OF THE BIDDER  
WITH STAMP

NAME \_\_\_\_\_

ADDRESS: \_\_\_\_\_