

SPORTS AUTHORITY OF INDIA  
NETA JI SUBHASH NATIONAL INSTITUTE OF SPORTS  
**TENDER FOR HIRING OF VEHICLES BY SAI NS NIS PATIALA**

- Date for Sale of Tender Form : 08.12.2017 to 28.12.2017  
 Last Date & Time Limit for Receipt of Tender ; 28.12.2017 upto 6.00 P.M  
 Date & Time of Opening of Technical bid : 05.01.2018 at 4.00 P.M
1. Name of the Firm : .....
  2. Full Postal address with Tel. No. & Fax No. : .....
  3. Registration No. of Firm : .....
  4. PAN Number : .....
  5. GST NO. OF FIRM : .....
  6. ATTACH COPIES OF INCOME TAX RETURNS FOR LAST 03 YEARS
  7. BANK DETAIL OF THE FIRM for RTGS/NEFT
    - a) Name of Bank
    - b) Bank Account Number : \_\_\_\_\_
  8. DETAILS OF EARNEST MONEY
    - A) Name of Bank : \_\_\_\_\_
    - B) Bank Draft No. & Date
    - C) Amount
  9. DETAIL OF TENDER COST
    - A) Name of Bank/NIS A/C : \_\_\_\_\_
    - B) Bank Draft No. & Date/Receipt No.
    - C) Amount
  10. Certificate from Chartered Accountant showing Annual Turnover of Rs.10,00,000/- for the last 03 yrs : \_\_\_\_\_
  11. Affidavit certificate towards sole proprietor or Partnership deed in case of partnership firm. : \_\_\_\_\_

**TERMS AND CONDITIONS W.R.T. HIRING OF VEHICLES BY SAI**

The words "Tender for hiring of vehicles" as per requirement for one year" should be written on the top left corner of envelope and should also have the name and address of the Bidder.

1. The envelopes containing the documents Technical Bid-A and Financial Bid-B should be wax sealed in separate envelopes and both envelopes of Technical bid and Financial bid may be submitted in one single big sealed envelope addressed to the Executive Director (A), Sports Authority of India, Netaji Subhas National Institute of Sports, Old Moti Bagh, Patiala-147001 which must reach in the o/o Dy. Director (Admn.) on or before 28.12.2017.
2. Earnest Money of Rs.30,000/- (Rs.Thirty Thousand only) of value of one year estimated amount will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director (A) SAI NSNIS, Patiala with the tender. (Refundable)
3. The successful bidder has to supply the required type of vehicle (as quoted by bidder) as per the requirement/demand of SAI even on a short notice of half an hour.
4. The Agency should have qualified and experienced drivers having sound driving knowledge with valid Driving license. An undertaking to this effect will require to be submitted by the contractor.
5. Offers sent by telex/fax/telegram/email will not be accepted.
6. SAI reserves the right to reject the bid of all or any party without assigning any reason.
7. Rates quoted should be inclusive of all taxes and charges except Govt. taxes payable in case of outstation visit.
8. Rates will be compared; vehicle wise and SAI may select one or more transporters at one time.
9. TDS etc. will be applicable as per rules.
10. In case after the approval finalization of contract the information/facts submitted by the bidder are found misleading/in-correct/false etc., SAI reserves the right to revoke the contract any time.

11. In case of the breach/non –fulfillment of any of conditions contained in the contract, the Sports Authority of India shall be at liberty to hire the vehicle from other party at the risk and cost of the contractor and the amount shall be recovered from him along with damage from the submitted bills or SECURITY MONEY.
12. The vehicles should be in a good running condition fulfilling all Govt. Laid down norms for plying on road as hired vehicle.
13. The transporter must have all the required documents of the vehicles deputed for duty.
14. The vehicles provided should be thoroughly clean and in excellent conditions.
15. In case of breakdown, alternative vehicle has to be provided immediate at the cost of contractor.
16. The driver must have valid license and in case of challan, accident etc. responsibility will be that of the transporter.
17. The driver should be neatly turned out.
18. In case of failing to provide vehicle, SAI reserves the right to hire vehicle from other source and the expenses on this account will be recovered from security/bill.
19. S.A.I. Reserves the right to accept or reject any bid or all without assigning any reason.
20. The contract initially will be for the period of one year from the date of Award, which will be extendable for another period of one year on satisfactory services.
21. The rate quoted will be valid for one year and any increase on any account, Will not be acceptable.
22. The Contract can be terminated on one month's notice from either side.
23. In case of any dispute, the jurisdiction will be the courts within territory of Patiala.
24. In case of any dispute between the driver/employee and successful bidders, S.A.I. will not be responsible for any compensation in any form to such driver/employee during the emergency and/or after the expiry of contract.
25. The successful bidder is required to submit pre-receipted bills on monthly basis duly supported with copies of indents sent to them and Duty- Slip Signed by the user of the vehicle with kms mentioned on them.
26. The successful bidders will be liable to.
  - a) Furnish a interest free performance security amounting to Rs.75,000/- (Rupees Seventy Five Thousand only) within seven days of the receipt of the award of letter and earnest money will be refunded after receiving the performance security.
  - b) Execution of the agreement on Rs. 300/- (Rupees Five only) Stamp Paper within 7 days of the receipt of award letter.
  - c) To undertake the work from the specified date mentioned in the award letter.
27. No revision of rates will be allowed to the successful bidder during the period of the contract.
28. Sealed bid containing relevant information should be addressed to the Dy. Director, SAI NS NIS, Patiala and should bear the name, contact no , address of Tenderer.
29. Any tender received after the specified date, time and place mentioned in the letter will not be entertained under any circumstances.
30. The successful bidder shall be responsible for fulfilling all the statutory provisions of all labour laws of the Union and as well as of the State. The agency should be in a possession of a valid license from the Competent Licensing Authority for providing such services and will give an undertaking before starting services and thereafter with every bill that he is abiding by all the Labour Acts.
31. The successful bidder should give an undertaking that the staff deployed at the centre in terms of this contract at all time will be employees of the agency exclusively and they shall not be entitled to any claim of employment or job with SAI.
32. The successful bidder shall be the sole and principal employer of all their staff and labour employed by them and shall be solely responsible for observing and complying with all employment regulations, labour laws and other terms and conditions as laid down in this regard from time to time by the Govt. The SAI will not responsible in any way whatsoever.
33. These are only proposed drafts terms and conditions and can be modified , changed or added by E.D(A) SAI NSNIS, Patiala to at the time of finalizing, concluding and signing the agreement
34. SAI will not be responsible in case of any injury or mis-happening of any employee of the agency and treatment if needed will the responsibility of the agency.

Certified that I/we familiarized with facts and have gone through the Para-wise contents of the Tender form and accept all the terms and conditions mentioned in this tender document.

Signature.....  
Name (in Block letters).....  
Name of the firm.....

Dated: .....

FINANCIAL BIDS DOCUMENTS FOR PROVIDING DIFFERENT TYPES OF VEHICLES AS PER REQUIREMENT/ DEMAND TO SAI FROM TIME TO TIME.

1. Name & Address of the Bidder :
2. Tel.No. Fax No. & email of the Bidder :

RATES QUOTED PER VEHICLE SHOULD BE INCLUSIVE OF ALL TAXES & CHARGES EXCEPT GOVT TAXES PAID IN CASE OF OUTSTATION VISITS

S.N	Particular	Indigo/ Swift Daire/ Etios		Innova/ Tavera/ Xylo		Tempo Traveler		Mini Bus		Luxury Bus		Mini Truck 407	Mini Truck 19 ft length
		AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC		
1.	80 KM & 8 Hrs												
2.	40 KM & 4 Hrs												
3.	Extra KM change												
4.	Extra Hrs Charge												
5.	Out station charge												
6.	Night Halt charge												
7.	Extra KM To Be Charged From Garage To NIS, Patiala												
	<b>Rates of Single Trip</b>												
	Patiala-Delhi												
	Patiala-Chandigarh												
	Patiala . Shilaroo & Stay there upto 07 days (On per day basis)												

**Any other Terms & Conditions:-**

This is certify that I/we have seen the site, read and understood all clauses of the quotation in case of award of contract I/we undertake to abide by all terms and conditions mentioned in the same.

Dated 0 0 0 0 0

(Signature & Name of the Bidder) 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 .

Address 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 ...

**(Seal of the Bidder)**