

भारतीय खेल प्राधिकरण
Sports Authority of India
नेताजी सुभाष राष्ट्रीय क्रीड़ा संस्थान:पटियाला
Netaji Subhas National Institute of Sports : Patiala
Application For the Post of "Junior Engineer (Electrical)"
कनिष्ठ अभियंता के पद के लिए आवेदन

1. नाम/Name (In Block Letters) : _____
2. पिता/पति का नाम/Father's/Husband's Name _____
3. जन्म तिथि/Date of Birth : _____
4. लिंग/Gender : _____
5. वर्तमान पत्रव्यवहार का पता/
Present Correspondence Address : _____
: _____
6. स्थायी पता/Permanent Address : _____
: _____
7. दूरभाष/मोबाइल/Tel/Mobile No. : _____

शैक्षणिक योग्यता / Educational Qualification

व्यवसायिक योग्यता/ Professional Qualification

अनुभव यदि कोई है/ Experience, if any

दिनांक/ Dated _____

स्थान/ Place _____

आवेदक के हस्ताक्षर/ **Signature of Applicant**

SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

FOR THE POST OF JUNIOR ENGINEER (ELECTRICAL)

Educational qualification/remuneration/experience required for the post of Junior Engineer (Electrical)

3 years Diploma in Electrical Engineering with 03 years of experience in the relevant field.

Fixed Remuneration: Rs. 35,400/-pm (as per corresponding scale of post)

Terms & Conditions:

1. The appointment will be purely on Contract basis initially for period of one year which may be extended on satisfactory performance and it will not confer any right to claim of permanent employment in SAI.
2. The contract will entitle the contractual appointee fixed remuneration of Rs.35,400/- per month. The contractual appointee will not be entitled to any other allowances.
3. In case, he/she required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as per rules.
4. In case, the performance is not found satisfactory as per the set performance review criterion, the services will be discontinued after giving a prior one month notice.
5. He/She will be entitled 30 days Leave in a calendar year on pro rata basis subject to prior approval of the Competent Authority.
6. No TA/DA will be given for attending the Interview.
- 7.** Eligible and willing candidates are required to bring applications in the prescribed proforma attached herewith (at Annexure-I) along with Original and the copies of certificates in support of their qualification and Experience on 24.6.2020 at 11.00 AM for the post of JE (Electrical)

DUTIES AND RESPONSIBILITIES

1. To look after maintenance and operation of substations, I.T/HT lines, DC Generator Sets.
2. To look after maintenance of all the Electrical installation (Internal & External)
3. Maintenance of Electrical Energy meters and recording readings thereof for preparation of bills.
4. Preparation Electrical works related estimates and supervision of all Electrical works
5. To deploy and take work from Electrician
6. Any other work as assigned by the Competent Authority.

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Netaji Subhas National Institute of Sports : Patiala

Application For the Post of "Assistant Librarian"
सहायक लाईब्रेरियन के पद के लिए आवेदन

1. नाम/Name (In Block Letters) : _____
2. पिता/पति का नाम/Father's/Husband's Name _____
3. जन्म तिथि/Date of Birth : _____
4. लिंग/Gender : _____
5. वर्तमान पत्रव्यवहार का पता/
Present Correspondence Address : _____
: _____
6. स्थायी पता /Permanent Address : _____
: _____
7. दूरभाष/मोबाइल/Tel/Mobile No. : _____

शैक्षणिक योग्यता /Educational Qualification

व्यवसायिक योग्यता/ Professional Qualification

अनुभव यदि कोई है/ Experience, if any

दिनांक/Dated_____

स्थान/Place_____

आवेदक के हस्ताक्षर/**Signature of Applicant**

SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS : PATIALA

FOR THE POST OF ASSISTANT LIBRARIAN

Educational qualification/remuneration/experience required for the post of Assistant Librarian

Degree from a recognized University with Diploma in Library Science from a recognized University/Institute with 03 years of experience in relevant field.

Fixed Remuneration: Rs. 29,200/-pm (as per corresponding scale of post)

Terms & Conditions:

1. The appointment will be purely on Contract basis initially for period of one year which may be extended on satisfactory performance and it will not confer any right to claim of permanent employment in SAI.
2. The contract will entitle the contractual appointee fixed remuneration of Rs.29,200/- per month. The contractual appointee will not be entitled to any other allowances.
3. In case, they are required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as per rules.
4. In case, the performance is not found satisfactory as per the set performance review criterion, the services will be discontinued after giving a prior one month notice.
5. He/She will be entitled 30 days Leave in a calendar year on pro rata basis subject to prior approval of the Competent Authority.
6. No TA/DA will be given for attending the Interview.
7. Eligible and willing candidates are required to bring applications in the prescribed proforma attached herewith (at Annexure-) along with Original and the copies of certificates in support of their qualification and Experience on 25.6.2020 at 11:00 am for Assistant Librarian.

BRIEF DUTIES OF ASSISTANT LIBRARIAN AT NIS, Patiala

Code, classify and Catalog books, publications, films, Audiovisual aid, and other library materials bases on subject matter or standard library systems; Answering readers' enquiries related to the library, ensuring that readers maintain library etiquette and taking necessary action on material that are overdue or destroyed; Using library systems and specialist computed applications:

Liaising with departmental academic staff, external organizations and suppliers;
Ensuring that library services meet the needs of particular groups of users (eg staff, trainees, resource persons, Government officials etc);
Managing budgets and resources;
Supporting independent research and learning;
Developing IT facilities with respect to the MATI Library;
Assisting readers to use computer equipment, conduct literature searches etc
Promoting the library's resources to users;
Strong IT skills and familiarity with the use of databases and internet;
Team working and management skills;
Assessment of resources and library users' needs;
Keep records of circulation and materials;
Check books in and out of the library;
Compile list of books, periodicals, articles, and audiovisual materials on particular subject;
Ensuring maintenance and upkeep of library equipments & books;
Any other related works;