

**SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF
SPORTS, PATIALA**

TENDER

FOR

HAND WASHING DRY CLEANING, &

IRONING OF ALL

KINDS OF CLOTHES

AT

NS NIS, PATIALA

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SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS: PATIALA

Telefax: +91-175-2202474

Web site: <https://eprocure.gov.in.eprocure/app.in>

E-Bidding Document for **Handwashing, Dry cleaning and Ironing of all kinds of Clothes.**

INVITATION FOR ONLINE BIDS (IFB)

1. Sports Authority of India, NS NIS Patiala, for and on behalf of Sr. Executive Director (A) for supply of **Handwashing, Dry cleaning and Ironing of all kinds of Clothes.**
2. Manual bids shall not be accepted.

Scanned copy of Bid/Tender Bid Security documents is to be uploaded online and **Hard Copy** of the same must be sent to the **Deputy Director (GAD)** office on or before Bid submission end date & time as mentioned in critical Date sheet.

- a. Tenderer shall submit the EMD of Rs. 5000/- in the form of Bank Demand Draft in favour of Sr. Executive director (A), SAI NS NIS, Patiala and send it in the office of Deputy Director (GAD) SAI NS NIS, Patiala before bid submission end date and time.
- b. **The successful Bidders have to deposit Performance Security @ 3% of the total estimated cost of the Tender.**

CRITICAL DATE SHEET

Published Date	11.02.2022
Bid Document Download/Sale Start Date	11.02.2022
Bid Submission Start Date	11.02.2022
Bid Submission End Date	02.03.2022 by 04.00 PM
Bid Opening Date for Technical Bids	03.03.2022 by 12.00 PM

3. Bidder may also download the Bidding Document from the website: www.nsnis.org and CPP Portal of Govt. of India i.e. <https://eprocure.gov.in.eprocure/app.in> the Bidders shall ensure that their Bids, complete in all respect should be uploaded online before the closing date & time as indicated in the Critical Date Sheet above on CPP Portal <https://eprocure.gov.in.eprocure/app.in>.
4. Bid Shall be submitted online only at CPPP website <https://eprocure.gov.in.eprocure/app.in> Tenderers/Bidders are advised to follow the Instructions provided in 'instructions to the bidders/Tenderers for the E-submission of the Bids online through the Central Public Procurement Portal for E-Procurement at <https://eprocure.gov.in.eprocure/app.in>.
5. Tenderers who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in.eprocure/app.in> shall not temper/modify the tender form including downloaded price bid template in any manner. In case, if the same is found to be tempered/modified in any manner Tender will be completely rejected & EMD/Bid Security would be forfeited and Tenderer is liable to banned from doing business with SAI NS NIS, Patiala.
6. Intending Tenderers are advised to visit again CPPP website <https://eprocure.gov.in.eprocure/app.in> at least 3 days prior to closing date of submission of Tender for any corrigendum/addendum/amendment.

For and on behalf of
Sr. Executive Director (A)
SAI NS NIS, Patiala

TENDER FOR HANDWASHING, DRY CLEANING AND IRONING OF ALL KINDS OF CLOTHES AT SAI NSNIS, PATIALA

The Sr. Executive Director(A), SAI NS NIS, Patiala reserves the right to invite tenders, reject any tenders without assigning any reasons for any such action

TERMS AND CONDITIONS

1. Netaji Subhas National Institute of Sports is a National Institute providing Academic programme and training of sports persons. On an average there are about 300 to 400 trainees in the Institute. It has six Hostels at present. It has office buildings, Guest Houses etc., apart from Hostels. The linen items/curtains are to be washed/dry cleaned/ironed on periodic interval as per requisition of the Competent Authority.
2. The Bidders are required to mention rates against each items **for Hand washed washing & ironing both, only washing & only ironing and Dry cleaning etc. as mentioned in Financial Bids, (Annexure-II)**. The rates shall be operative during the period **w.e.f. the dates from issue of award letter**. The contract can be extended for further period of one year on same rates, terms & conditions subject to satisfactory laundry services provided by the contractor during the contract period.
3. The rates approved shall also be applicable for the above facility to be provided to the trainees. However, trainees will make payment on the said approved rates directly and Institute will not be responsible.
4. The Institute will provide water on payment basis. **The lumps sum amount of Rs.1000/- per month for the supply of water shall be charged from the contractor** and space for laundry shall be provided by the Institute on free of charge. The contractor will have to pay the water charges on or **before every 10th day of month**.
5. The Institute will provide electricity connection with a Sub Meter and the **Contractor will have to pay electricity charges on or before every 10th day of month** as per meter reading at the rate Institute is paying electricity charges to PSPCL (Per Unit).
6. Earnest money of Rs. 5,000/- (Rupees Five thousand only) through crossed demand draft drawn on any commercial bank in favour of Sr. E.D (A), SAI NSNIS, Patiala should be submitted on or before 02-03-2022 and sent to Deputy Director(GAD), SAI, NSNIS, Patiala.
7. The Sr. Executive Director (A), SAI NS NIS, Patiala will have the right to forfeit the EMD/Security deposit, if the terms & conditions of the Agreement are not adhered to by the bidder.
8. **The successful bidder shall have to keep performance security deposit with NIS to the extent of Rs. 10,000/- which shall be retained till the expiry of the Contract.**
9. **On expiry of contract, the performance security deposit shall be refunded without any Interest after deducting the dues if any.**
10. The terms & conditions and all other relevant documents shall have to be signed by the Contractor. The Sr. Executive Director (A) reserves the right of cancelling any/all bids without assigning any reason thereafter.
11. The Contractor will be liable to make compensation to any loss occurred due to his negligence while washing/ironing the clothes and during dry cleaning of clothes.
12. The rates so approved by the Institute for washing, dry cleaning and ironing of clothes etc., will be displayed at the site of the Laundry by the successful Contractor.
13. The rates so approved by the Institute will also be applicable for the Institute's employee residing inside the Campus as well as for the trainees/campers, but they will have to be charged directly by the successful Contractor and no responsibility/liability of Institute arises in this respect.
14. The Contractor would be required to use good quality of Petrol, Powder & detergent etc., for washing/dry cleaning. All kinds of clothes should be washed neat and clean.

- 15 The Contractor will keep the area allotted clean and hygienic at all times.
- 16 There will be no increase in the rates of washing/dry cleaning, ironing charges etc., till the expiry of the contract.
- 17 The Contractor shall not sublet the laundry in any manner whatsoever.
- 18 The Contractor will not do the laundry work of the outsiders in any manner. If found, the contract will be treated as cancelled immediately and security shall be forfeited.
- 19 The services of the Contractor, if not found satisfactory, will be terminated without assigning any reason by giving a notice of 30 days.
- 20 The taxes/levies, as prescribed by the Govt. of India/State Govt. for such contract shall also be levied as per the concerned Act and it will be borne/paid by the Contractor.
- 21 The dispute if any, the courts in Patiala alone will have jurisdiction in respect of all legal proceedings connected therewith.
- 22 **In case the specified date of Bid opening falls on or is subsequently declared a holiday or closed day, the Bids will be opened on the next working day.**

Technical Bid

As per Performa mentioned in technical bid of the Tender Documents.

Financial Bid

As per Performa mentioned in financial bid of the Tender Documents.

Note: The Financial bid will only be opened if the tenderer fulfils all the requirements as per Technical Bid.

- 23 The Sr. Executive Director (A), SAI NS NIS, Patiala will be legally and lawfully competent to cancel the contract of washing, dry cleaning and Ironing of clothes and also to take any other action against the Contractor including imposing of any penalty on the Contractor during the pendency and till the final execution of the contract, in case the Contractor is ever found to have committed any fraud, negligence against them or over-billing for any kind of clothes so supplied to them or financial losses during the contract period.

(GAURAV RAWAT)
DEPUTY DIRECTOR (GAD)
FOR SR. EXECUTIVE DIRECTOR (A)

I have read and understand the above terms & conditions mentioned in the quotation inviting letter and hereby accept the same in to.

Signature of bidder_____

Name & Address of bidder_____

Name of the Firm, if any_____

Telephone/Mobile No._____

Dated: _____

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TECHNICAL BID FOR WASHING, DRY CLEANING & IRONING OF ALL KINDS OF CLOTHES

- i) Name of the Bidder : _____
- ii) Father's Name : _____
- iii) Residential Address : _____
(Attach residence proof)
- iv) Telephone/Mobile No. : _____
- v) Name of the Firm, Address, Telephone Number & Registration number, (if any) : _____
- vi) Whether proprietor or partnership firm (Attach deed of partnership or affidavit Regarding prop.) ; _____
- vii) PAN Number (Attach photocopy) : _____
- viii) Bank Account Number, Name of bank & its address & IFSC code. : _____
- ix) Details of EMD: -
- a) Name of the bank : _____
- b) Bank draft No. & date : _____
- c) Amount : _____

Dated: _____

Signature of bidder _____

Name & Address of bidder _____

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FINANCIAL BID FOR WASHING, DRY CLEANING & IRONING OF CLOTHES

The rates to be filled in against each enlisted items in the Annexure by the bidder

Sr.No.	Particulars	Rates of Washing and Ironing	Only Washing	Only Ironing	Dry Cleaning
1.	Pent/Trouser				
2	Shirt				
3	T-Shirt				
4	Short/Half Pent				
5	Banian (Vest)				
6	Socks				
7	Underwear				
8	Handkerchief				
9	Dusters				
10	Curtain: Window Door/Window				
11	Bed Sheet (Bed Cover Single)				
12	Bed Sheet (Bed Cover Double)				
13	Pillow Cover				
14	Towel (Large)				
15	Towel (Small)/Hand Towel				
16	Track Suit: Upper Portion Lower Portion				
17	Jeans				
18	Ladies Suit: Salwar Shirt/Kameez				
19	Saree				
20	Petticoat				
21	Blouse				
22	Woollen Coat				
23	Pent (Woollen)				
24	Jersey Full Size				
25	Lady Silk Suit				
26	Shawl				
27	Sweater				
28	Blanket				
29	Curtains: Small Large				

Rates per unit has to be filled by the bidder inclusive of all taxes, levies etc.,

Signature of bidder _____