

**SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS  
PATIALA**

**TENDER**

**FOR**

**LETTING OF SHOP  
*AT*  
*SAI NS NIS: PATIALA***

Telefax: 0175-2215289

E-mail: [nispatiala@yahoo.com](mailto:nispatiala@yahoo.com)

Website: [www.nsnis.org](http://www.nsnis.org).

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS: PATIALA

**TENDER NOTICE**

The institute intends to let out three shops (Shop no. 1 non-furnished, Shop no. 4 & 5 Semi furnished) near the Girls Hostel in its Campus for the convenience of Campers, Students and Staff for the purpose as mentioned below: -

| Shop No. | Floor Area      | Minimum Reserve L Fee per Month | For Purpose of                 |
|----------|-----------------|---------------------------------|--------------------------------|
| 1        | 1205.50 Sq. Ft. | Rs.6000/- plus 18%GST extra     | Grocery Store, Canteen & Juice |
| 4        | 136.50 Sq. Ft.  | Rs.5000/- plus 18%GST extra     | Saloon for Women               |
| 5        | 136.50 Sq. Ft.  | Rs.5000/- plus 18%GST extra     | Saloon for Men                 |

Sealed Offers/tenders are hereby invited from the interested parties for the aforesaid purpose. The site of the shops can be inspected by the interested parties on any working day with the prior permission of the Deputy Director (GAD). The Tender will be received up to 4.00 pm. on 16.01.2023 in the office of the Deputy Director (GAD) SAI NS NIS. Patiala.

The interested parties may also download the tender documents from the Website i.e. [www.nsnis.org](http://www.nsnis.org) and may send their tender to the office of the Deputy Director (GAD), SAI NS NIS, Patiala. The Sr. Executive Director (A) reserves the right of cancelling any/all bids without assigning any reason thereafter.

Gaurav Rawat  
Deputy Director  
FOR SENIOR EXECUTIVE DIRECTOR (A)

SPORTS AUTHORITY OF INDIA  
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS: PATIALA

**TENDER FORM FOR LETTING OUT SHOP NO. 01 NON-FURNISHED, 04 & 05 (SEMI-FURNISHED) NEAR GIRLS  
HOSTEL**

PERIOD OF DOWNLOADING TENDER FORM :27.12.2022 TO 16.01.2023  
LAST DATE & TIME OF SUBMISSION OF BID :16.01.2023 UP TO 04:00 PM  
DATE AND TIME OF OPENING OF TECHNICAL BID :17.01.2023 AT 05:00 PM

1. Name & Address of firm : \_\_\_\_\_

2. Affidavit towards sole prop. or partnership deed in case of partnership firm. (Attach affidavit) : \_\_\_\_\_

3. Business Address & Tel. No. of the Proprietor. : \_\_\_\_\_

4. In case of company, give name and Address of Partners/Directors. : \_\_\_\_\_

5. Copy of License (Wherever required) if any : \_\_\_\_\_

6. Whether Income Tax Payer, if so attach Income Tax return of last three years. : \_\_\_\_\_

7. PAN/GST registration number, if any : \_\_\_\_\_

8. Earnest Money deposit of Rs. \_\_\_\_\_ vide Bank Draft No. \_\_\_\_\_

Dated \_\_\_\_\_ Name of the Bank \_\_\_\_\_

Drawn in favour of Sr. Executive Director (A), SAI NS NIS, Patiala.

9. The Area available for the Shops as mentioned below: -

| SHOP NO.                    | FLOOR AREA      |
|-----------------------------|-----------------|
| Shop No. 1 (Non-furnished)  | 1205.50 Sq. Ft. |
| Shop No. 4 (Semi-furnished) | 136.50 Sq. Ft.  |
| Shop No. 5 (Semi-furnished) | 136.50 Sq. Ft.  |

10. There are around 500 students/Campers/Trainees in the Hostels 300 staff member and about 100 families in residential complex of NS NIS, Patiala.

NOTE: - The Tenderer will sign all the pages of the tender. No overwriting and cutting is allowed, such forms will be liable to be rejected.

Certified that the undersigned is authorized signatory of the firm to sign this tender documents.

I agree to abide by the terms and conditions contained in this tender documents.

Signature of the Tenderer\_\_\_\_\_

Name of the Tenderer\_\_\_\_\_

Designation\_\_\_\_\_

Name of firm/Agency/Company\_\_\_\_\_

Seal:

Place: \_\_\_\_\_

Date: \_\_\_\_\_

## TERMS AND CONDITIONS FOR HIRING OF SHOPS

1. The Sr. Executive Director (A), Sports Authority of India, Netaji Subhas National Institute of Sports, Patiala will be called as the Licensor (which terms and expression wherever the context so admits shall be deemed to mean and include its, successors-in-interest and assignees).
2. Successful Tenderers regarding Shops near Girls Hostel of SAI NS NIS, Patiala, hereinafter shall be called as the Licensees (which terms and expression wherever the context so admit shall be deemed to mean and include heirs, legal representatives).
3. The Licensor is the absolute owner and in possession of all that piece and parcel of the property comprised in together with all structures contained therein as detailed in the schedule.
4. The said License of the Scheduled Premises together with the fixture and fitting contained therein and both the parties may give in writing and agreed the terms and conditions of such license by executing the Agreement.
5. The License shall be valid for a **period of eleven months from the date of execution of this agreement.**
6. The minimum reserve license fee of the Shops as follows:

| SHOP NO.  | MINIMUM RESERVE L.FEE PER MONTH | FOR PURPOSE OF                 |
|-----------|---------------------------------|--------------------------------|
| SHOP NO.1 | Rs. 6000/-plus18% GST extra     | Grocery Store, Canteen & Juice |
| SHOP NO.4 | Rs. 5000/- plus18% GST extra    | Saloon for Women               |
| SHOP NO.5 | Rs. 5000/- plus18% GST extra    | Saloon for Men                 |

7. The **successful tenderers will have to pay monthly license fee of the shop in as advance before 10<sup>th</sup> day of every month** as per the monthly license fee tendered by the successful tenderer. The water charges Rs.200/- per month & electricity charges as per actual consumption. The aforesaid amount shall be paid by the Licensee to the Licensor in as advance on or before 10<sup>th</sup> day of every month. Failing to do so will impose a penalty in the shape of late fee.
8. All the **amount has to be deposited through Bank draft/Challan in favour of Sr. Executive Director (A), SAI NS NIS, Patiala** with the Institute Cashier.
9. No unauthorized person will be allowed to stay inside the shop premises. The successful tenderer will have to take prior permission from the Head of the Institute. The successful tenderer will have to ensure the proper discipline is maintained in the said shop complex.
10. The successful tenderers will have to get the **police verification** done within 10 days of receiving the award letter positively and a copy of the same may be deposited in this office.
11. The Licensee shall be subject to natural wear and tear, and keep the scheduled premises in a good condition.
12. The Licensee at all times during the terms of the lease, shall not carry on or permit to carry on any offensive trade or business in the scheduled premises. The Licensee shall not, unless with the written consent of the Licensor, alter add to or place any erection, alteration or construction whatsoever in the scheduled premises. It is expressly agreed the Licensee shall utilize the scheduled premises, if any, for the purpose of accommodating his business purpose only and shall at no time assign or sub-contract the license to anyone what so ever.
13. The Licensor shall have access at all reasonable times to the schedule premises for the purpose of any inspection.

14. Its agreed to between the parties that **the water and electricity bills accruing towards the scheduled premises for the period of occupancy shall be paid by the Licensee only.**
15. The successful tenderer will be liable to furnish an interest-free security deposit amounting to Rs.**10,000/- (Rupees Ten Thousand only)** within ten days of the receipt of the award letter. The aforesaid security deposit will not carry any interest and the Licensor shall refund the same on completion or earlier termination of the lease, after deducting arrears towards rent, water charges, electricity charges and cost of any damage caused to the property or scheduled premises.
16. The Licensee will pay a sum of Rs. 5000/- (Rupees Five Thousand only) vide DD No. \_\_\_\_\_ dated \_\_\_\_\_ as **(EMD with tender form)** to the Licensor, the receipt where of the Licensor does hereby acknowledge, being earnest money deposit for the due compliance of the aforesaid license. The aforesaid earnest money deposit will not carry any interest and the Licensor shall refund EMD after receiving the security deposit.
17. Conditional, incomplete and tenders without Earnest Money are liable to be rejected.
18. The Licensee shall not further sublet or give the scheduled premises to any other person or association/organization without the written permission and consent of the Licensor.
19. The Licensee shall not materially impair the value and utility of the scheduled premises given to him.

**TECHNICAL BID – ENVELOP “A” SHOULD CONTAIN THE FOLLOWING: -**

The work ‘Tender for Letting out of Shop’ should be super scribed on the top left corner of envelopes bearing the name and address of the tenderer the sealed tenders should be submitted in the following manner: -

- a) The **EMD amount of Rs. 5,000/- will have to be attached in the form of a bank draft payable at Patiala drawn in favour of Senior Executive Director (A), SAI NS NIS, Patiala** with the tender.
- b) Tenderer should sign the Tender Form, Terms and Conditions and other required documents as per tender.
- c) Affidavit towards sole proprietor or partnership deed in case of a partnership firm.
- d) Name & address of the Partners/Directors of the Company.
- e) Copy of License (Wherever required) if any.
- f) Copy of PAN.
- g) GST registration number, if any.
- h) Whether Income Tax Payer, if so attach Income Tax return of last three years.

**FINANCIAL BID – Envelop “B” (SEPARATE COVER)**

As per Performa mentioned in the Financial Bid of the tender documents.

Note: - The Financial bid will only be opened if the tenderer fulfils all the requirements as per the Technical bid.

The envelopes containing the documents as mentioned in para Sr. No. 20 above should be wax sealed and super scribed Technical bid “A” and Financial Bid “B” as the case may be Envelop “A” & “B” shall be submitted in the one single sealed envelope addressed to Sr. Executive Director (A), SAI NS NIS, Patiala, 147001 **on or before 16.01.2023. Technical Bid will be opened on 17.01.2023 at 05.00 pm** in the presence of tenderers or their authorised representatives who wish to be present by a board of officers appointed by the Competent Authority.

**ARBITRATION CLAUSE:**

20. In the event the said mutual discussion/conciliation fails, the aggrieved party shall initiate Arbitration Proceedings for the resolution of differences/disputes, etc., mentioned above by appointing a sole Arbitrator, who shall be the Sr. Executive Director (A), SAI NS NIS, Patiala. In such event, the said proceedings shall be conducted in accordance with the provisions of the arbitration and conciliation act, 1996. The decision of the Arbitrator shall be final.
21. The Successful Tenderer will have to execute an Agreement with SAI NS NIS, Patiala on proper non-judicial stamp papers worth Rs.300/-. Detailed terms and conditions mutually agreed to shall be incorporated in the agreement.
22. The dispute if any, shall be settled at Patiala jurisdiction only.
23. The Senior Executive Director (A) has the right to terminate the services of the contract without assigning any reason if not found satisfactory.
24. The Senior Executive Director (A), SAI NS NIS, Patiala reserves all rights to reject any or all tenders without assigning any reasons.

Gaurav Rawat  
Deputy Director  
FOR SR. EXECUTIVE DIRECTOR(A)

The above terms and conditions are acceptable to me.

Signature of the Tenderer

Name \_\_\_\_\_  
(IN BLOCK LETTER)

ADDRESS \_\_\_\_\_

Part – II

**FINANCIAL BID**

(To be given in words and in figures also)

I hereby quote the license fee amount of Rs. \_\_\_\_\_ (in figures)

(in words) Rupees \_\_\_\_\_) per month

of Shop No. \_\_\_\_\_ for the purpose of \_\_\_\_\_

which will be paid as advance on or before 10<sup>th</sup> day of every month as License fee by my firm/agency/company.

Note: - The Tenderer will sign all the pages of the tender and also on the cuttings/corrections.

Certified that the undersigned is the authorized signatory of the firm to sign this tender document.

I agree to abide by the terms and conditions contained in these tender documents.

Signature of the Tenderer \_\_\_\_\_

Name of the Tenderer \_\_\_\_\_

Address \_\_\_\_\_

Name of the firm/Agency/Company \_\_\_\_\_

Seal:

Place: Patiala

Date \_\_\_\_\_