



SPORTS AUTHORITY OF INDIA
Netaji Subhas National Institute of Sports; Patiala
(Legal Cell)

SAI/NSNIS/Legal/2023-24

Dated : 24.05.2023

EXPRESSION OF INTEREST
EMPANELMENT OF LEGAL COUNSEL(S)

The SAI NS NIS, Patiala an Autonomous body under Ministry of Youth Affairs & Sports, Government of India and a Registered Society under the Societies Registration Act, 1860 proposes to invite applications for a empanelment of Legal Counsels for the SAI NS NIS, Patiala to represent on its behalf before Hon'ble Supreme Court of India, Hon'ble High Court, Tribunals, Commission and in all Courts in the following categories:

1. Service matters
2. Non-Service matters
3. Labour matters
4. Sports related matters
5. Arbitration matters.
6. Contracts, Agreements, Intellectual property Act and Copy Right
7. Any other Miscellaneous matters.
8. Land Cases (Unauthorised occupants)

SAI NS NIS, Patiala intends to engage one or more reputed Legal Counsels for defending court cases on behalf of the SAI NS NIS, Patiala before Hon'ble Supreme Court, High Courts, various Benches of Central Administrative Tribunal, lower courts and other courts of law/tribunals/forums. The service of panel of Legal Counsels will also be utilized for seeking advice, vetting of documents, drafting of MoU's / Agreements, Contracts, Speaking Orders, Reply to Legal Notice etc. They may also be requested to represent SAI NS NIS, Patiala in Courts out of Patiala in crucial cases.

Interested Legal Counsels fulfilling the requirements are invited to submit their application for empanelment as per Annexure A and Annexure B.

I. ELIGIBILITY CRITERIA:

1. Legal Counsel registered with Bar Council of India/State Bar Council Association for at least 5 years as on date of publication of this EOI.

Legal Counsel must have experience of working in at least One government organization / Institutions / Govt. department / PSUs / Bank. The empanelment letter of the same is to be attached with the application being submitted by the

individual.

3. Legal Counsel should have well-equipped office in Chandigarh-Patiala

II. **TENURE:**

1. The initial tenure of empanelment of the Legal Counsel will be for two (02) years
2. The contract may be extended by another one year on mutual consent; however, it's purely based on performance review.

III. **RIGHTS OF SAI NS NIS, Patiala**

The SAI NS NIS, Patiala reserves the right to:

1. Cancel this notice at any stage of the process without assigning any reason thereof and no claim/dispute in this regard shall be entertained;
2. To reject any / all applications without assigning any reason thereof;
3. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of SAI NS NIS, Patiala without assigning any reasons thereof;

IV. **TERMS AND CONDITIONS RELATING TO FEE:**

1. The empaneled Legal Counsel would be paid fee as per the OM No. 26(1)/2014/JUDL. Dt. 01.10.2015 of Ministry of Law & Justice, Dept. of Legal Affairs.
2. All payments will be made in INR
3. No interest shall be paid for any delayed payment.
4. Legal Counsel should submit the bill by the 28th of every month along with details regarding Court order, Cause list or e-mail trail for drafting and legal opinion.

V. **GENERAL TERMS & CONDITIONS**

1. The empanelment of the Legal Counsel shall be the sole discretion of the Sports Authority of India. No person(s) will have any claim for being empanelled. SAI NS NIS, Patiala reserves the right to empanel more than one Legal Counsel and assigned them job(s) as per the requirement which is solely its discretion.

If there are a large number of applications received, then suitable criteria will be adopted for short listing the Legal Counsel and the panel shall be created based on the personal interaction which will be subsequently scheduled for shortlisted

candidates.

3. Legal Counsel's mere submission of application and fulfilling of Eligibility Criteria does not entitle empanelment nor any claim to this effect can be made.
4. The Legal Counsel shall visit the office of SAI as and when required for discussion on any subject matter of legal importance. The Legal Counsel shall also visit the office of SAI NS NIS Patiala periodically (as directed by SAI NS NIS Patiala) for general discussions and to review the progress of court matters.
5. Quick response in cases of emergency is expected by the empaneled Legal Counsel; even though the situation may arise on holidays/ non-working days.
6. The Legal Counsel shall take all necessary steps to protect the interest of SAI NS NIS Patiala in matters entrusted to it from time to time in complete totality.
7. SAI, may at any time, at its discretion withdraw any case proceeding/matter/brief without assigning any clarification from the Legal Counsel. In such situation, the empaneled Legal Counsel will be required to handover the case papers and provide such other assistance as may be required.
8. The Legal Counsel will not use SAI NS NIS Patiala name/logo/ Symbol on its letter Head/Signboard/Nameplate etc.
9. All miscellaneous work such as notarization, photocopying etc. of petitions/counters/judgments will be the responsibility of the Legal Counsel. SAI NS NIS Patiala will provide all documents through e-mail or post only to the Legal Counsel's office, and it is their responsibility to take prints etc. themselves and may claim the charges thereof.
10. The empaneled Legal Counsel(s) shall maintain absolute secrecy and confidentiality about the cases of SAI entrusted to them.
11. The empaneled shall be required to sign an Agreement.
12. SAI reserves the right to verify / cross check the information furnished/submitted by the Applicants.
13. The Legal Counsel will be required to advise SAI NS NIS Patiala on matters incidental to litigation and also, when any case is decided against the Authority, give their opinion regarding advisability or otherwise for filing an appeal against such a decision in the interest of SAI NS NIS Patiala.
14. If considered necessary, SAI NS NIS Patiala may engage any Law Officer of the Government to assist such law officer as and when required to do so by SAI.

The Legal Counsel

will however continue to get the fee as admissible in these cases.

15. In case of any misconduct, SAI NS NIS, Patiala will take appropriate action against empaneled Legal Counsel which includes filing complaint with the Bar Council and recovery of the financial loss(s) so caused to SAI. Here the word misconduct will have the same meaning as in **Advocates Act, 1961**.
16. The applicant should furnish an undertaking to the effect that the he/ her has not been blacklisted in India or abroad or by any Government Department in the Format as placed at **Annexure B**.
17. The Firm should follow various provisions of Legal Counsels Act and abide by the secrecy clause.
18. The empaneled Legal Counsel will be obliged to share their complete communication details including land numbers, mobiles, email addresses etc. along with the communication details of his / her junior counsel or office attendant for proper coordination.
19. The empanelment of the Legal Counsel is liable to be cancelled due to occurring of any or more of the following conditions / situations:
 - a) Giving false information in the application for empanelment;
 - b) Handing over the brief/matter to any other Legal Counsel without prior written permission of the SAI NS NIS, Patiala;
 - c) Failing to attend the hearing of the case without prior intimation with sufficient reason (s) and not arranging for local counsel;
 - d) Not acting as per instructions of SAI NS NIS, Patiala or going against specific instructions;
 - e) Threatening, intimidating or abusing any of the employees, officer(s) or representatives of SAI NS NIS, Patiala;
 - f) Committing any act tantamounting to contempt of court or professional misconduct;
 - g) Passing information relating to SAI's case to any third party likely to harm the interest of SAI NS NIS, Patiala except the information as permitted under the law;
 - h) Giving false or misleading information to SAI NS NIS, Patiala relating to any proceeding /case etc.
 - i) Taking adjournment in any case or not objecting to the adjournment, moved by the opposite party without sufficient reason.
20. The empaneled Legal Counsel is free to undertake private practice which does not interfere with or is not in conflict (direct or indirect) with efficient discharge

of its responsibility as an empanel Legal Counsel for SAI NS NIS, Patiala

21. Eligible Legal Counsels who are located at Chandigarh-Patiala and interested to work with SAI NS NIS, Patiala are requested to submit their detailed bio-data along with all relevant documents including registration certificate of Bar Council, Government Empanelment letter/ Certificate, Experience Certificate(s) & achievements with all supporting self-attested documents on or before 10th June 2023 (10.06.2023), 5:00 pm in the format enclosed at Annexure A & B.
22. The application should be sent in the sealed cover super scribing on the envelope '***Application for empanelment of Legal Counsel in SAI NS NIS, Patiala***' to the Sr. Executive Director Sports Authority of India, Netaji Subhas National Institute of Sports, Old Moti bagh, Patiala-147001.
23. The applicants can also apply through email; however, it has to be ensured that the application is duly accompanied by all documents duly scanned and attached with the mail. The reference of the attached document should be mentioned in the email body. The Application should be duly signed prior to scanning and attached with the email. The total number of pages and its content should be clearly mentioned in the email body. The application should be sent at this email only.
Email-nis_coordination@yahoo.com
24. The application received after the cut-off date and time will not be considered / entertained.
25. While this document has been prepared in good faith, SAI NS NIS, Patiala shall have no responsibility or liability whatsoever in respect of any statements or omissions therein.
26. The existing panel lawyers may also apply afresh.

VI. INDEMNITY:

The empaneled Legal Counsel will indemnify against all legal/other obligations of its professionals deployed for SAI NS NIS, Patiala work

(Dr. Shivam Sharma)
Director(Legal)

ANNEXURE-A

EMPANELMENT OF LEGAL COUNSEL IN SAI

1.	Name:	
2.	Address for Correspondence	
3	Land No.(off)	
4.	Land No.(Res)	
5.	Mobile (s)	
6.	E-mail	
7.	Permanent Address with Tel. No	
8.	PAN Card No.	
9.	Aadhar Card No.	
10.	Educational Qualification (Complete details)	
11.	Date of Registration Bar Council (Attach copy of enrolment certificate)	
12.	Area of Experience / Practice	
13.	Field of Specialization	
14	Government empanelment (Detail the grade)	
15.	Any other achievement worth a mention	
16.	Any other information sought in the scope of work	

Undertaking

- i) I also undertake to maintain absolute secrecy about the cases of the SAI required under the Act, Rules and Regulations there under.
- ii) I agree with the Fee Schedule notified by SAI.

Signature of Legal Counsel
Address (Office & Residence / Chamber)

ANNEXURE-B

DECLARATION

I/We declare that I/We have never been penalized by any Bar Council or blacklisted by any Government Department in any matter / issue. I/We also undertake to maintain absolute secrecy about the cases of the SAI.

Signature of the Legal Counsel.....

Date & Place

Address (office /chamber)

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Tel. No.

Mobile No.

E-mail